

Job Title: Artist in Residence, Contemporary Arts Center

Reports to: Teen Programs Manager and Creative Learning Director

Position Status: Seasonal



EXPLORE. DISCOVER. FEEL. WONDER.

The Contemporary Arts Center brings art and the creative process to all people through exhibitions, performances, and experiences that open minds. Founded in 1939 by three women with their eyes on the future, our shared vision is to champion open minds and foster an inclusive culture by using contemporary art and mutual learning as vehicles for connecting people, cultivating creativity, and catalyzing curiosity.

ARTIST IN RESIDENCE

SCOPE OF POSITION (General Description):

This position reports directly to the Teen Programs Manager and the Creative Learning Director. The Artist in Residence will work Wednesday and Friday evenings from 3:30-6:30pm during one of the three residency periods (October-January, December-February, March- May, or June-August). Their responsibilities include working with drop-in visitors of all ages in the CAC's Creativity Center, developing and facilitating art projects inspired by the artist's own work, encouraging visitors to discuss art critically and think creatively. The position provides a \$2,700 honorarium for each four-month residency period and a \$2,000 honorarium for the three-month summer residency. Most art materials and equipment are covered by the CAC.

ARTIST IN RESIDENCE SPECIFIC DUTIES:

- Facilitate art programming at the CAC. Duties include: assist visitors with art making, highlight your own artwork and encourage collaborative discussion, general customer service, assist in set up/take down of the program, create a list of art supplies, and development of art projects.
- Create a poster to represent your residency period.
- Create a book list of the books that inspires you both as a person and an artist.
- Perform other duties as assigned.

ALL OF THESE DUTIES ARE TO BE DONE WITH OVERALL CAC BUSINESS IN MIND. THE PERSON IN THIS POSITION WILL BE CONCIIOUS OF OTHER CAC PROGRAMS, EXHIBITION NEEDS AND CAC POLICY AND PROCEDURES.

REQUIREMENTS:

- College coursework in the arts or art education is encouraged.
- Previous experience working with or managing teens or young adults is a plus.
- Excellent customer service skills.
- The ideal candidate will be proficient in a variety of art making techniques

- Interest in contemporary art.
- Excellent verbal, writing and time management skills.
- Work schedule is Wednesdays and Fridays 3:30-6:30pm during one of the three residency periods (October-January, December-February, March- May, or June-August) and additional evening hours as needed to accommodate programming needs.

Application Process:

Please send cover letter and resume to: alaughlin@cincycac.org by Sept 9. If possible, please provide links to a portfolio/website or examples of past works.

Contemporary Arts Center
44 East 6th Street
Cincinnati, OH 45202
Attn: Human Resources

Also, application materials can be mailed. No phone calls accepted, nor will they be returned.

The Contemporary Arts Center is an Equal Opportunity Employer.

INTERVIEW PREP

- What general themes or important topics would your residency address?
- Come prepared with a month's worth of loose program ideas for your residency (4 weeks worth with 1-2 projects per week).