

**Job Title: Art Handler**

**Reports to:** Chief Preparator

**Position Status:** Part-Time, non-exempt

**Compensation:** \$15 per hour



**EXPLORE. DISCOVER. FEEL. WONDER.**

The Contemporary Arts Center brings art and the creative process to all people through exhibitions, performances, and experiences that open minds. Founded in 1939 by three women with their eyes on the future, our shared vision is to champion open minds and foster an inclusive culture by using contemporary art and mutual learning as vehicles for connecting people, cultivating creativity, and catalyzing curiosity.

**SCOPE OF POSITION**

Under the supervision of the Chief Preparator, the Art Handlers primary responsibilities are to assist with the installation of exhibitions, safe packing and movement of artwork and painting gallery walls. The candidate should be a self-motivated, conscientious individual who takes pride in their own work, with the ability to work collaboratively with others.

**DUTIES:**

- Install artwork safely and securely.
- Safely transport artwork around the CAC using standard Museum practices.
- Packing and Unpacking Artwork.
- Paint and patch gallery walls.
- Assist with general fabrications.

**REQUIREMENTS**

Bachelor of Fine Arts or equivalent coursework in studio art and a minimum of 2 years' experience that includes regular art handling and packing of fine artwork. Must be able to

demonstrate attention to detail as well as possess the ability to work with one's hands and experience working with power tools. Available to work evenings and weekends if necessary.

### **PHYSICAL REQUIREMENTS**

Requires the physical strength necessary to lift and/or move heavy objects. Able to lift and carry 50 lbs. and able to move, maneuver, and manipulate 250 lbs. using mechanical equipment. The employee is regularly required to stand, walk, reach, crouch, climb a ladder and work comfortably on a scissors lift.

**ALL OF THESE DUTIES ARE TO BE DONE WITH OVERALL CAC BUSINESS IN MIND. THE PERSON IN THIS POSITION WILL BE CONSCIOUS OF CAC PROGRAMS, EXHIBITION, CAC POLICY AND PROCEDURES, AND SOCIAL IMPACT GOALS.**

### **APPLICATION PROCESS:**

Please send a cover letter and resume by October 17, 2022 to Aly Laughlin:

[alaughlin@cincycac.org](mailto:alaughlin@cincycac.org)

**The Contemporary Arts Center is an Equal Opportunity Employer where all applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, Veteran, or disability status.**

### **ABOUT THE CONTEMPORARY ARTS CENTER:**

#### Mission Statement:

The Contemporary Arts Center brings art and the creative process to all people through exhibitions, performances, and experiences that open minds.

#### Vision Statement:

The CAC will champion open minds and foster an inclusive culture by using contemporary art and mutual learning as vehicles for connecting people, cultivating creativity, and catalyzing curiosity.

Value Statements:

- Art has the power to create change by engaging with the issues of our time.
- We must be a civic and community hub for open conversation and artistic expression.
- Embracing diverse perspectives benefits everyone.
- As a non-collecting institution, we must evolve and take risks.
- Supporting artists, and making them accessible to our communities, drives empathy, creativity, and critical thinking.

Learn more at [www.cincycac.org](http://www.cincycac.org).